



Northeastern Catholic District School Board

DUTIES OF THE CHAIRPERSON

Policy Number: T-12

Authority: 98-172 / 06-154/14-10/17-12

POLICY STATEMENT

The Chairperson is recognized by the Board of Trustees as the presiding officer and chief spokesperson for the Board. The Chairperson ensures the integrity of the Board's process according to Board's By-Laws and Education Act.

REFERENCES

- Education Act, Duties of Board Members, Section 218.1
- Education Act, Additional Duties of Chair, Section 218.4
- NCDSB Policy C-2 Communication With the Public
- NCDSB Policy T-9 Director Performance Review
- Procedural By-Laws

DEFINITIONS

Nil

POLICY REGULATIONS

1. As presiding officer at Board meetings, the Chairperson shall preserve order and decide on all questions of procedure, subject to an appeal of rulings, to the Board.
2. In the absence of the Chairperson, the Vice-Chairperson shall preside at Board meetings and perform the duties as the Chairperson.
3. The Chairperson may vote on any question before the Board. If, by so doing, there is a tie vote, the motion is lost.
4. Should there be a tie vote on any question without the vote of the Chairperson, the Chair may cast the deciding vote.
5. The Chairperson or a designate shall be an ex-officio member of all Standing, Special and Ad Hoc committees of the Board.
6. The Chairperson or a designate shall, upon invitation, be an official representative of the Board at public functions.

7. The Chairperson shall ensure that a performance evaluation of the Director of Education is conducted as per the regulations of Board Policy Performance Evaluation of Non-Teaching Staff.
8. The Chairperson will review and approve all expenses for the Trustees.